SECTION C

Quality Review Measures for Career and Technology Education

STUDENT SERVICES

To be completed by guidance and placement personnel

SOUTH CAROLINA'S STRATEGIC PLAN FOR
CAREER AND TECHNOLOGY EDUCATION: TEN VISION THEMES

Accountability
To meet specific measures of performance at all levels.

Business Relationships
To develop a network of business relationships that promotes career awareness and marketable skills.

Curriculum
To develop and implement a relevant curriculum that uses current technology and instructional strategies.

Funding
To acquire the funds essential to achieve the vision.

Leadership
To provide an effective leadership program for career and technology education.

Marketing
To create awareness and to promote the value of career and technology education.

Professional Development
To provide effective professional development.

Recruitment
To develop and implement a system for recruiting and retaining quality educators and students.
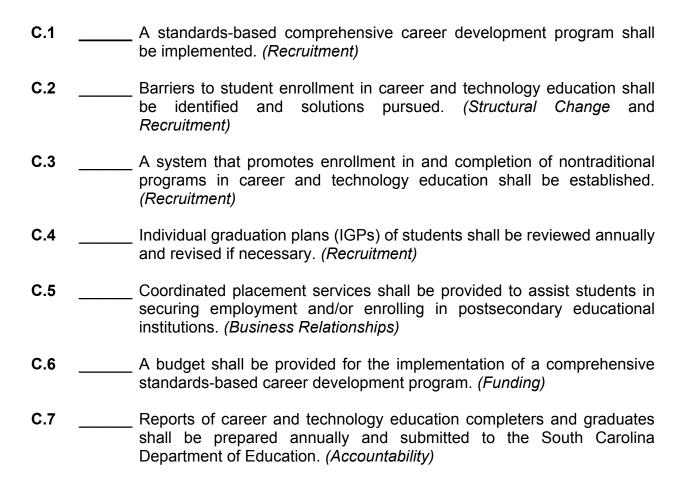
Structural Change
To establish a structure that provides opportunities leading to student success.

Technology
To secure and effectively utilize world class technology.

Part 1: Applicable Measures

Directions: Indicate whether or not a measure has been completed by writing **C** ("completed") or **NC** ("not completed") in the blank.

C.1 _____ A standards-based comprehensive career development program shall be implemented. *(Recruitment)*

C.2 _____ Barriers to student enrollment in career and technology education shall be identified and solutions pursued. *(Structural Change and Recruitment)*

C.3 _____ A system that promotes enrollment in and completion of nontraditional programs in career and technology education shall be established. *(Recruitment)*

C.4 _____ Individual graduation plans (IGPs) of students shall be reviewed annually and revised if necessary. *(Recruitment)*

C.5 _____ Coordinated placement services shall be provided to assist students in securing employment and/or enrolling in postsecondary educational institutions. *(Business Relationships)*

C.6 _____ A budget shall be provided for the implementation of a comprehensive standards-based career development program. *(Funding)*

C.7 _____ Reports of career and technology education completers and graduates shall be prepared annually and submitted to the South Carolina Department of Education. *(Accountability)*

Effective July 1, 2005

Part 2: Evidence Supporting Each Measure

Directions: Put a check (✔) in the box if evidence is available.

C.1 Comprehensive Career Development Program

☐ There is a written document that describes the standards-based career development program in detail, specifying objectives, services, and activities.

☐ The document contains information on school-to-careers opportunities (e.g., shadowing, service learning, internships, cooperative education).

☐ The document is disseminated to appropriate personnel.

☐ The school seeks the active participation of school personnel, parents, members of the community, businesses and industry, and the local education and business alliance in career development for students.

C.2 Barriers to Enrollment

☐ Longitudinal data concerning enrollment have been collected and reviewed for implications.

☐ Counseling is provided for students with individual problems that prohibit enrollment.

☐ Alternative scheduling options have been considered.

☐ Distance learning has been pursued as an optional means of offering programs.

☐ Transition activities with business and industry have been examined for student credit options.

C.3 Nontraditional Programs

☐ Nontraditional programs have been identified within the school district.

☐ During both the orientation and recruitment processes, students are informed of job opportunities available in nontraditional occupations.

☐ Written information describing study and work opportunities in nontraditional occupations is available to students and parents.

☐ Examples of nontraditional enrollment and completion are as follows:

_____

_____

_____

_____

_____

C.4 Individual Graduation Plans

☐ IGPs are developed in collaboration with students' parents and/or legal guardians.

☐ Career planning documentation supports the career cluster and the career major selected by the individual student.

☐ The student has the option of changing his or her career cluster and career major.

☐ Documentation exists that shows IGPs are reviewed and revised.

C.5 Placement Services

☐ Placement responsibilities are clearly identified.

☐ Administrators, counselors, and instructors are active participants in the placement process.

☐ Employability preparation is a component of the placement program.

☐ Continuous communication and collaboration are maintained with placement sources.

☐ Materials and information are provided to students seeking postsecondary placement.

C.6 Budget

☐ A guidance budget is in place.

☐ The guidance department has input into the annual school budget request.

C.7 Reports

☐ A system exists to gather data on all program completers.

☐ All completers are surveyed ten months after graduation, and a follow-up report is prepared.

☐ Reports are submitted in a timely manner.

☐ Follow-up records include information to allow verification of all reported placements.

☐ Follow-up records are maintained for a period of five years.